

# St. John the Baptist School Preschool Registration Information Open Registration: February 6- February 16, 2017

## Requirements

Children must be 3 or 4 years old by September 30 of the current year. All students must be completely toilet trained. NO pull-ups are allowed. Pre-K students must be 5 years old by November 30 of the current year.

## General Information

There will be 2 three-year old programs. These will be held on Monday/Tuesday and Wednesday/Thursday afternoons from 12:15 - 2:45 PM. The cost is \$1008.

There will be 2 four-year old programs. These will be held on Monday/Tuesday/Wednesday mornings from 9:00 - 11:30 AM and afternoons 12:15 - 2:45 PM. The cost is \$1512.

The Pre-K program will be held on Monday/Tuesday/Wednesday/Thursday mornings from 9:00 - 11:30 AM. The cost is \$2016.

Payments are due at the beginning of each month, July through April, through FACTS Management Company. Returned payments will incur a \$30 fee.

**A \$100 NONREFUNDABLE deposit and a copy of the birth certificate are due at the time of registration.** Registration will not be considered complete until the deposit and a copy of the birth certificate are submitted. Checks should be made payable to St. John the Baptist School. Deposits will be returned to wait list families, but not families who are accepted into the Preschool and then withdraw for any reason.

Refunds cannot be made for absences due to illness, vacation or emergency weather days. Withdrawal from the program will result in losing the entire month's payment for the month the withdrawal occurs.

Preschool will run on the same calendar as K-8, but will end the week prior to Memorial Day.

Preschool students will participate in K-8 school activities that are appropriate and take place during school time.

St. John's program is NOT a co-op, an aide will be assigned along with the regular classroom teacher.

Parents will be required to provide snacks and drinks on a rotating basis.

## Registration Priority Guidelines

- First priority is to be given to registered parishioners of St. John the Baptist, Corpus Christi, or St. John Neumann with children who have graduated from St. John's school or with children presently registered and enrolled, with first priority given to the parish member who has been registered the longest.
- Second priority is given to those families who are registered in St. John the Baptist, Corpus Christi, or St. John Neumann with no other child in attendance at St. John's school.
- Third priority is to be given to any teacher of St. John's school for his/her child. The teacher must be presently employed by St. John's school and in good standing in the year the new registrant starts school.
- Fourth priority is to be given to non-parish members.
- After registration ends, applications will be accepted on a first come-first served basis. If multiple applications are received on the same day and it would cause St. John's school to exceed enrollment size for that particular class, the above criteria would apply for the selection process.

**\*NO registration will be considered complete until both the deposit and a copy of your child's birth certificate are returned with the completed form.**

## Preschool Registration Application 2017-2018

Home parish \_\_\_\_\_

Child's given name: \_\_\_\_\_  
(last) (first) (middle)

Prefers to be called: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Home Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Please select from 3 or 4 year old Preschool, or Pre-K program**

- \_\_\_\_\_ Three Year Old Preschool: Monday and Tuesday afternoons 12:15 - 2:45 PM  
Child must be 3 years old by September 30, 2017
- \_\_\_\_\_ Three Year Old Preschool: Wednesday and Thursday afternoons 12:15 - 2:45 PM  
Child must be 3 years old by September 30, 2017
- \_\_\_\_\_ Four Year Old Preschool: Monday, Tuesday and Wednesday mornings 9:00 - 11:30 AM  
Child must be 4 years old by September 30, 2017
- \_\_\_\_\_ Four Year Old Preschool: Monday, Tuesday and Wednesday afternoons 12:15 - 2:45 PM  
Child must be 4 years old by September 30, 2017
- \_\_\_\_\_ Pre-K Program: Monday, Tuesday, Wednesday, and Thursday mornings 9:00 - 11:30 AM  
Child must be 5 years old by November 30, 2017

**EMERGENCY CONTACT INFORMATION**

In case of emergency, if you cannot be reached, list three people to contact that your child can be released to.

Name	Phone – home	Phone – other	Relationship to child
Name	Phone – home	Phone – other	Relationship to child
Name	Phone – home	Phone – other	Relationship to child

**ADDITIONAL INFORMATION**

If applicable, list below siblings who have or are currently attending St. John the Baptist School

Sibling's Name	Month and year of admittance	Month and year of withdrawal / graduation